

## LIVE SCAN INFORMATION

### ***CALIFORNIA DOES NOT HAVE LIVE SCAN LINKS TO ANY OTHER STATES.***

The *Request for Live Scan* form is required to have your fingerprints processed by Live Scan. This form must be completed in triplicate; therefore, THREE copies will be printed automatically when printing this form. Please ensure that all personal data is provided on *each of the three forms*. The last section of the form requires information from the fingerprint agency; please ensure this information is completed or the forms will be void. **It is the responsibility of the applicant to ensure that the person scanning the fingerprints submits TWO digital prints, one for the DOJ and one for the FBI.**

Applicants can access the website, <http://ag.ca.gov/fingerprints/publications/contact.htm> to obtain the names and location of approved fingerprint sites. After completing the Live Scan process, applicants must submit ONE of the three forms with the initial application to document the scanning of their fingerprints. The results of Live Scan fingerprints are generally received within five (5) days. The results of paper fingerprint cards are generally received within twelve (12) weeks.

Whether you use Live Scan or paper fingerprint cards, you will be charged an administrative fee by the local agency that scans the prints or provides the inked impression. This is in addition to the fingerprint processing fee that must be paid to the California Board of Podiatric Medicine with your application. For information about the fingerprint clearance process and time frames, you may access <http://ag.ca.gov/consumers/morefqs.php>.

Because applicants from medical profession must be concerned with sanitary issues, they wash and scrub their hands so much that images of their fingerprints are often difficult to read. When the impressions are of such poor quality that they cannot be searched in DOJ's or FBI's fingerprint data base, the fingerprints (whether Live Scan or paper cards) are rejected and reprints will be necessary. Therefore, please advise the person processing your fingerprints that extra care needs to be given to ensure that clear impressions have been made.

***FINGERPRINT CLEARANCES FROM BOTH THE DOJ AND THE FBI  
MUST BE RECEIVED PRIOR TO THE ISSUANCE OF A  
DOCTOR OF PODIATRIC MEDICINE LICENSE IN CALIFORNIA***

If you have ever been convicted of a misdemeanor or felony, the record of conviction will be reported to the Board as a result of your fingerprint inquiry.